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## Subject: Photography and Filming Policy Statements

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Meapa Gymnastics Club works with children and families as part of its activities, which include gymnastics training, competitions, performances, and community events. The purpose of this policy statement is to:

- Protect children and young people who participate in Meapa Gymnastics Club's events and activities, especially when photographs and videos are taken.
- As a British Gymnastic registered club, we adhere to the British Gymnastics Photography policy. The full policy can be found on British gymnastics website.

This policy applies to all staff, gymnasts, volunteers, and adults associated with Meapa Gymnastics Club.

### Policy statements

- All British Gymnastics clubs and members must ensure that any photographs or video of children is not used in a way that would place a child at risk of harm
- Photography or filming must not be used in a way that is inappropriate given the age of the participant and the context that the image was taken.
- Photography or filming must not be used in a way that would cause damage or distress to any individual or in a way that could bring the sport into disrepute.
- The live streaming of video footage is not permitted, except for major events where written prior approval has been obtained from British Gymnastics. This does not apply to the use of cameras as a means of providing an open training environment.
- The taking of photography and filming of identifiable living individuals must be done in a way that ensures compliance with data protection laws. This includes:
  - Ensuring there is a legal basis for taking and publishing any photo
  - Ensuring transparent information is provided
  - Ensuring any images are stored securely and not held for longer than is necessary
- When publishing images of children, the publisher must ensure there are appropriate safeguards in place to minimise the likelihood of anyone who is not authorised to view or use these images from doing so.
- British Gymnastics recognises that the editing of images and video is commonplace, and whilst some editing is acceptable, images should not be edited in such a way as to cause embarrassment or distress to the subject or others or edited in such a way that the final image would be deemed inappropriate.
- The use of photography should be strictly prohibited by any persons, including participants, in toilet, shower or changing facilities
- Any use of photography or video for marketing purposes that feature or is aimed at children should comply with any applicable advertising standards e.g. the Committee of Advertising Practice code
- Any significant breaches of this policy will be managed in accordance with the British Gymnastics Complaints and Disciplinary policy and procedures

### Photography and/or Filming for Personal Use

When children, parents/carers, or spectators take photographs or film at our events for personal use, we will:



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- Publish guidance in event programs and make announcements regarding our photography policy before events begin.
- Remind parents/carers and children that they need to give consent for Meapa Gymnastics Club to take and use images of children.
- Request that photos or videos taken during the event are not shared on social media without permission from the children involved and their parents/carers.
- Recommend that individuals check the privacy settings on their social media accounts to understand who can view shared images.
- Provide a contact for children, parents, and carers to approach if they have concerns about images being shared.

### Photography and/or Filming for Meapa Gymnastics Club's Use

Photography and filming may be used by club leaders as part of activities such as training analysis and event promotion. Consent from parents/carers must be obtained before such usage. If we hire a photographer for an event, we will ensure safety by:

- Providing the photographer with a clear brief on appropriate content and conduct.
- Requiring the photographer to wear identification at all times.
- Informing children and parents/carers about the photographer's presence and only taking images if photo consent has been agreed on LoveAdmin consent page.
- Any concerns should be reported to our welfare team. These can be contacted via email [welfare@themeapa.com](mailto:welfare@themeapa.com)

### Related Policies and Procedures

This policy should be read in conjunction with other relevant policies and procedures, including:

- Safeguarding & Child Protection Policy
- Health and Safety Policy
- Data Protection guidance

### Review Schedule

We are committed to reviewing our policy and best practices in accordance with British Gymnastics - The policy will be reviewed upon significant changes in legislation, technological capabilities or at the relevant review point set by British Gymnastics governance procedures.

This policy has been approved by The Meapa Gymnastics Committee

By receiving this document, you are agreeing to the following terms:

I agree to abide by The Meapa Parent/Carer Code of Conduct. I acknowledge that The Meapa committee may take disciplinary action against me if I breach this code of conduct. This may include suspension of my membership.